

MLFA Spring Meeting Minutes  
5/4/19  
Oak Creek East Middle School

- I. 7:30am - Breakfast
- II. 8:00am - Call to Order
- III. 8:04 - Committee Breakout Sessions
- IV. 8:30am - Break
- V. 8:45am - Business Meeting

Business Meeting

- I. Treasurer's Report - Janette Schroeder
  - A. Still waiting on some schools to pay State fees; they cannot compete at State next year
  - B. T-Shirts brought in a net profit of \$2,477.75
    - 1. Excess inventory will be sold for profit (we did not have order information from last year to know how many shirts to order this year, giving the organization a large quantity of 2018-2019 shirts to sell)
  - C. State brought in a net profit of \$2,150.59
  - D. Treasurer's position is open next year; those who want to shadow should reach out to Janette at [sjb4n6@gmail.com](mailto:sjb4n6@gmail.com)
  - E. Next year, there is an opportunity to pay fees with credit card using Quickbooks
- II. Committee Reports:
  - A. Categories - Deb Uttech
    - 1. If you see a need for rubric changes, please bring annotated rubrics to the meeting
    - 2. Will be addressing time infractions for impromptu/group improv (14 vs. 5 point infractions)
    - 3. Will address what does "reading" look like vs. "memorization"
    - 4. Will address steps: clarifying "one step," and "transitions"
  - B. Communications - Barb Dodd/Melissa Rickey
    - 1. Will return to old school paper posting of Power Rounds for both kids and judges
      - a) Make spreadsheet searchable for judges to find their code
    - 2. Two large screens in State field house for power round and one will be moved for results
    - 3. Possibly marketing to schools in the Madison and northern area - be ready to discuss in Fall
    - 4. Option for virtual meet or categories - perhaps at a small meet
      - a) Reach out to Melissa [millarml@milwaukee.k12.wi.us](mailto:millarml@milwaukee.k12.wi.us) if you might be interested in this
    - 5. Facebook page had great feedback
      - a) Barb will link the group to the website

6. Website facelift over the summer to make it easier to find things
- C. State Tournament - Sarah Lichey
1. 91 teams competed at State this year
  2. Oak Creek High School may host State on April 4th next year; waiting for confirmation
  3. College campuses are next option
  4. Issue with rooms at West Bend being taken away, making the site too small
  5. Registration closes one week before State
    - a) There is a break between end of season and State, which may seem short but it's such a quick turnaround
  6. Water Bottles - ran out, still have 70 coffee mugs left
    - a) Sales of water bottles - pilot at Longfellow, cost ~\$2 to students
- D. Tournament Practices and Procedures - Tyne Turner
1. Will continue to update documents based on survey feedback
    - a) Infractions - eliminating inconsistencies
    - b) Award distribution
    - c) Would like to follow up with people directly via email if another survey is sent out
  2. Assign "unassigned judges" as hall monitors to help keep halls quiet
    - a) Is there a way to add number of volunteers to the registration as an option
  3. Will create a clearer document where head coach needs to be watching their children in the gym
    - a) LaNell will put this in the mentorship handbook she is creating
- E. Judges Standards and Procedures - Joe Danek
1. Implemented a standardization of judges' training and a quiz
  2. This year, will update slideshow, training, and quiz
    - a) Will include updated videos from Helen with better scores
    - b) Will add slides about judges' comments
    - c) Will add slides about student behavior and etiquette
    - d) Quiz will be more challenging
  3. There is a need to train the trainers
    - a) Opportunity for this at the Fall Meeting
- F. Policy and Procedures - Katie Bottsfords/Ashley Nesbit
1. Continue to not share special needs information
  2. Allergies/diabetes: Judges of those students should know
    - a) Coaches must notify 2-3 days ahead of the meet so that meet hosts can provide necessary information
  3. Implement safety plan for whole organization with details noted by school, to be provided by meet hosts
    - a) Rosters: Turned in at each meet so that we have a census with contact information in case of an emergency

(1) At the very least, rosters need to have student codes with first and last names

G. T-Shirts - Kari George

1. T-shirt voting: 4 designs
2. Option for ordering other merchandise, such as sweatpants, bracelets, water bottles, lanyards
3. Going dateless for next year - about 200 extra shirts from this year
  - a) Barb will send out announcement with 2018-2019 shirt sales and post on website
4. Debating taking long sleeve option off
5. Nameless shirts with one order for kids to get shirts with names
  - a) \$10 without name, more with name
6. On-site sales were successful
  - a) Dropped off shirts early and pick up leftover shirts the next week
7. Accepting electronic payments would make it easier
8. Students had no interest in designing shirts this year
  - a) There is a link on the website for students to design via OnTime Ts
9. Those coaches who pre-register will get a free t-shirt

H. Mentor - LaNell Gill

1. Will ensure that mentors are approachable
2. Intends to put together an electronic mentor handbook with important information
  - a) Please send suggestions to LaNell at [lagill@sbcglobal.net](mailto:lagill@sbcglobal.net)

I. Historian - Bob Herman

1. No report

J. Small Schools - Peter Kao

1. Needs a second
2. Committee exists to advocate for small schools
3. Small schools often have trouble getting volunteers

III. Old Business

A. Approval of State Meeting minutes

1. Motion: Eileen Sheer
2. Second: Nikki Prelesnik
3. Motion carries

B. Presentation of awards

1. Retirement: Recognizing service by years instead of "retirement"
2. Hall of Fame would stay the same
3. Historian Committee can verify years of service and types of awards
  - a) At this time, looking only at coaches, not judges

IV. New Business

A. Presidential Nominations

1. Previous Nominations

- a) Tyne Turner
    - b) Elizabeth Mitchell
  - 2. New Nominations
    - a) Kathryn DeLapp
      - (1) Nominated by Janette Schroeder
      - (2) Accepts the nomination
- B. Closing of nominations
  - 1. Motion: Nikki Prelesnik
  - 2. Second: Barb Dodd
  - 3. Motion Carries
- C. Secretary Nominations
  - 1. Previous Nominations
    - a) Melissa Rickey
  - 2. New Nominations
    - a) Tracy Halfmann
      - (1) Nominated by Janette Schroeder
      - (2) Accepts the nomination
- D. Closing of Nominations
  - 1. Motion: Ann Marchek
  - 2. Second: Tyne Turner
  - 3. Motion Carries
- E. T-Shirt Voting Results
  - 1. "Voice" shirt on "G" (dark blue)
- F. President's closing remarks
  - 1. Despite a sad start to the year, the new initiatives such as the quiz and Facebook plus everyone working together and committees working hard
- G. Election Results
  - 1. President: Tyne Turner
  - 2. Secretary: Melissa Rickey
- H. Adjournment - 10:56am
  - 1. Motion: Eileen Scheer
  - 2. Second: LaNell Gill
  - 3. Motion Carries