

Executive Board Meeting Minutes

Sunday, March 31st @ 1:00pm

Mo's Irish Pub - Wauwatosa, WI

**Present:**

Sarah Lichey - State  
Tracy Halfmann - State Assistant  
Kathryn DeLapp - Tourn. Practices  
Assistant  
Deb Utteck - Categories Assistant  
Ashley Nesbit - Policies & Procedures  
Nikki Prelesnik - President Elect

Pam Cullen - President  
LaNell Gill - Past President  
Peter Kao - Small Schools  
Barbara Dodd - Technology Chair  
Kari George - T-Shirts  
Melissa Rickey - Secretary

**Call to Order: 1:32pm**

**1. State - Sarah Lichey:**

**a. Time to be there**

- i. 4:00pm at West Bend High School outside the Field House Door (Door 29)

**b. Jobs**

- i. Tracy has already assigned head coaches not named below
- ii. Volunteer assignments will be sent out tonight (3/31)
- iii. Tab Power - Michelle Gurn
- iv. Deb - Infractions
- v. Power Writing - Deb
- vi. Barb - Technology
- vii. LaNell - Coach of the Year ballots/Infractions
- viii. Power Calling - Melissa Krahn
- ix. Impromptu Topics - Kari (will submit before Friday)

**c. Need for additional help:**

- i. Need a nurse
- ii. Additional hallway supervision
- iii. Police department will run security

**d. Dinner plans**

- i. Riverside
- ii. 13 people have RSVPed; get in touch with Sarah if you plan to be there and haven't RSVPed

**e. Hotel plans**

- i. Country Inn and Suites

**f. Map of school**

- i. Will be sent to Barb to post on website
- ii. Sarah will provide copies for Friday night
- iii. Photo Booth and DJ to be put at end of Field House - we don't pay extra for it now
  1. Included with DJ since sales have been down
    - a. Could use a volunteer to help

**g. Take down/clean up**

- i. Field House needs cleaning afterward - please stay to help if possible

**h. Power Round Postings**

- i. Power Round rooms already assigned
- ii. Unassigned coaches should come help

- iii. Project Postings - Barb will handle projecting on inflatable screens to be put on close end of field house
  - iv. Melissa and Ashley will input at Power Round Infractions Table (2nd floor)
  - i. Rounds**
    - i. Round I: Begins at 8:30am
    - ii. Round II: Schedule says 10:45am, will start at 11:00am due to losing 15 science rooms
    - iii. Power Round: Postings begin at 12:45pm
  - j. Enrollment**
    - i. Total enrollment: 1,055 entries 1,492 students
    - ii. 200-300 more kids enrolled this year
    - iii. All categories are 7 per category, stacked, with the exception of a few categories at 6 per category
  - k. Memorial area**
    - i. Pam will create an area with photos/information regarding the coaches who have passed to be housed in judges' area
      - 1. Need 8'x10' photo of each coach
      - 2. Will provide flowers by each photo
      - 3. Something to sign (books) and give to families
      - 4. Memorial on back of flower packets - Need to purchase
        - a. Motion: Barb
          - i. Second: LaNell
            - 1. Motion Carries
- l. Gift Cards for hosts**
  - i. Janette - suggested a \$50 check for hosts as an honorarium
    - 1. Eliminates issue of different cards and store availability of different areas of the state
    - 2. Discussion: If Janette says this is acceptable, the Board is on board
- m. Rename Coach of the Year Award**
  - i. Posthumous awards for Helen Andrews and Andi Pintens
  - ii. Will receive plaques
- n. Clarification of Retirement Award**
  - i. Pam: We should recognize those who have retired and coached for at least 10 years
    - 1. Sarah: Not all coaches are teachers
  - ii. LaNell: We would honor those folks at the Spring Meeting
  - iii. Pam: Not necessarily a plaque, but something
    - 1. Pins beginning at 10 years, every five years thereafter
    - 2. Starting at 20 you get something nicer
  - iv. Ashley will type up bylaws change
  - v. Ashley will help collect data and Bob will compile list of coaches and years of service
  - vi. Pam will email Marge and Deborah (retiring) to see what they'd like for this year
- o. Mugs/Water Bottles**
  - i. Sarah has been washing all of the bottles
  - ii. Coaches can choose either a mug or a water bottle
- p. Hats**
  - i. Volunteers will get a hat
  - ii. Sarah has crimson shirts
- q. Registrations**
  - i. Sarah closed the meet late, giving teams time for changes
  - ii. Codes will be out by tomorrow (Monday, April 1st)

- iii. One school registered very late, will not be eligible for team trophies or power rounds

**r. Big Poster for Exec Board**

- i. Barb - poster for executive board and committee members
- ii. Pam - with all of the position switching, perhaps just keep exec board
  - 1. Clarification: All unelected positions are appointed by the President

**s. Scheduler: Andy (per Sarah)**

- i. Added "Judges' Meeting" when you select Round 1 Bye for State
- ii. Coach's Report is a spreadsheet now
- iii. Registrations: Add, View All, Numerical Entries for Team Trophies
- iv. Pam: Making a DQ easier to report
  - 1. Sarah will follow up
- v. Label link: Sarah says it works but is behind the scenes
- vi. Room signs link: Sarah says the program will run room signs

**2. Memorials:**

- a. Send Memorials to Helen's family and Carol's family
  - i. Motion by Sarah: Send \$100 to each family
    - 1. Second: LaNell
      - a. Motion Carries

**3. Spring Meeting - May 4th @ 7:30am: Oak Creek East Middle School**

- a. Committee Highlights: Send to Pam along with name of assistant by Tuesday, April 2nd
- b. Questionnaire about this season
- c. Ashley will work on proposed bylaw change
- d. Water bottles to sell to students

**4. Adjournment at 2:54pm**

- a. Motion: Sarah
  - i. Second: LaNell
    - 1. Motion carries